Office-Intermediaries



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Vocabulary

Perform: to do an action or piece of work.

Well-being: the state of feeling healthy and happy.

Efficiency: the condition or fact of producing the results you want without waste, or a particular way in which this is done.

Partially: not completely.

Dismissal: the situation in which an employer officially makes someone leave their job.

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Introduction

An office is place where a company **performs** its business. Office can be large or small in size depending on the number of employees. Today, we are going to learn some terms related to office or business work.



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