Human Resource Letters - 3

C1- C2

Module 1

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Here's What We will be Learning in this Presentation:

Summary

- ❑ Resignation Letter.
- ❑ Notice Periods and Notice Periods Waiver Letter.
- ❑ Exercises.

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Vocabulary

Dismissal: the act of ordering or allowing someone to leave.

Regrettably: unfortunately (used to express apology for or sadness at something).

To word something: to write something carefully.

Aid: help, support.

Transition: the process or a period of changing from one state or condition to another.

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