Salutations

A2-B1

Module 10

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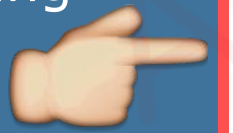
Here's What We Will Be Learning in this Presentation:



Summary

- Introduction To Salutations.
- Salutation In A Letter (Formal).
- Exercises.

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Vocabulary

Correspondence: communication by exchanging letters.

Gender: traditionally, the male or female of a species.

Colleague: a person with whom one works in a profession or business.

Recipient: (in this context) a person that receives; receiver.

Short notice: with little advance warning or time to prepare.

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