



Abbreviations And Acronyms Used In Business

B2 – C1
Module I

Here's What
We Will Be
Learning:



Summary

- ❑ What are abbreviations and acronyms? Why do we use them in business?
- ❑ Some common acronyms used worldwide.
- ❑ Common abbreviations relevant to departments.
- ❑ General business abbreviations.
- ❑ Exercise.

Known Acronyms Used Worldwide

NASA: **N**ational **A**eronautics and **S**pace **A**dministration is in charge of U.S. science and technology that has to do with airplanes or space.

NATO: **N**orth **A**tlantic **T**reaty **O**rganization French: (Organisation du Traité de l'Atlantique Nord; OTAN), also called the North Atlantic Alliance, is an intergovernmental military alliance based on the North Atlantic Treaty which was signed on 4 April 1949.

Interpol: **I**nternational Criminal **P**olice Organisation is an inter-governmental organisation facilitating international police co-operation.