What's In Your Office?

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Vocabulary

- **Stationery** - writing and other office materials.
- **MFP (Multifunctional peripheral)** - an office machine which incorporates the functionality of multiple devices, such as a printer, fax, photocopier and scanner.
- **State-of-the-art** (as an adjective) - incorporating the newest ideas and the most up-to-date features.
- **Leaking** - (of a container or covering) accidentally losing or admitting contents, especially liquid or gas, through a hole or crack.
- **Blinds** - a screen for a window, especially one on a roller or made of slats.

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Speaking About Your Office

- In this presentation we're going to revise the ***there + to be*** construction as well as it use to describe places.
- Here you will be reading a dialogue between an office employee, who has just moved in a new office, and his acquaintance. Reading the conversation, pay special attention to the vocabulary related to the office and to the use of **there + to be** construction.

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