



Improving Productivity with online collaboration

Level & Module

Vocabulary

Collaboration : is the process of two or more people or organizations working together to complete a task or achieve a goal

Versatile : embracing a variety of subjects, fields, or skills; also : turning with ease from one thing to another

Procrastination : to keep delaying something that must be done, often because it is unpleasant or boring

Productivity : the effectiveness of productive effort, especially in industry, as measured in terms of the rate of output per unit of input.

Introduction

For the past few years there has been a sharp rise in self-employed workers as well as workers who perform the majority of their duties from home. Many companies have workers scattered across the globe, making efficient online communication and collaboration an absolute necessity. This post highlights several feature packed and versatile online project management and collaboration platforms.

