

# How To Talk To Your Boss



# Vocabulary

**Resignation:** an act of leaving a job or office.

**Heads-up:** an advance warning of something.

**Work oneself up:** to bring oneself to a state of intense excitement, anger, or anxiety.

**Fidget:** to make small movements, especially of the hands and feet, through nervousness or impatience.

**Slouch:** to stand, move, or sit in a lazy, drooping way.

**Own up to (something):** to admit having done something wrong.

**Pick on (somebody):** repeatedly single someone out for criticism or unkind treatment in a way perceived to be unfair.

**Effect:** to put into operation.

# Introduction

Talking to your boss can be difficult, especially when it comes to sensitive topics like promotion or **resignation**. Your career is ultimately in your manager's hands and you need to make sure you build a solid relationship with them.

In this presentation, we will take a look at some dos and don'ts to communicate with your boss effectively.

