



Here's What  
We Will Be  
Learning:



# Summary

- ❑ What is Summary Writing?
- ❑ Importance and Use of Summary Writing.
- ❑ Exercises in Summary Writing.

Have you ever been asked to make a long piece of writing short? If yes, then essentially you have been asked to summarise it or write a summary of it.

**Meaning:** Simply put, a summary is a short, clear description that gives the main facts or ideas about a detailed piece of writing. A summary is also called an overview, or a brief.

Common examples are news highlights, plot of a book, movie or play, legal briefs prepared by lawyers, breaking-news headlines, newspaper headlines and so on.

All these and other forms of summary writing, help us remember information and usually make reading more interesting.