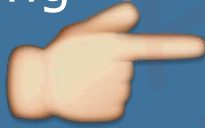


Here's What We
Will Be Learning
in this
Presentation:



Summary

- ❑ Need and Importance of Student Seminars.
- ❑ 5 Helpful Steps To Conduct A Successful And Smooth-running Seminar.
- ❑ Effective Public Speaking.
- ❑ Exercises.

Vocabulary

Bite-Sized Learning: short yet substantial pieces of information delivered in a time-bound manner.

Complacency: a feeling of smug or uncritical satisfaction with oneself or one's achievements.

Line-up: group of people or things brought together in a particular context, especially the members of a sports team or a group of musicians or other entertainers.

Outline: a general description or plan giving the essential features of something but not the detail.

Proofread: read (printer's proofs or other written or printed material) and mark any errors.

Production Meeting: a team meeting to discuss an organised event.

Go off on a tangent: to suddenly start talking or thinking about a completely new subject.